



Title: System Engineer
Location: Burlingame, CA

Job Description (Essential Job Functions):

- Make a selection of any hardware, pricing check and create Quote
- Install new / rebuild Server/PC/OA Equipment and configure HW, peripherals, services, settings, directories, storage etc.
- Investigate and troubleshoot issues for Server/PC/OA Equipment
- Visit customers and repair and recover from HW or SW failures.
- Coordinate and communicate with our customers and vendors.
- Documentation (Create Customer Profile, Diagram, Operational Information, Knowledge Base, Trouble History, etc.)

2. Network Support 10%

- Technical activities for Network Equipment (Cisco Router/Switch, Juniper SSG etc.) Configuration and Installation by instructions.
- Investigate and troubleshooting with carrier and vendor
- Documentation (Create Customer Profile, Diagram, Operational Information, Knowledge Base, Trouble History, etc..)

Qualification / Requirements:

- Japanese speaker (reading and writing) preferred
- Work experience as LAN Administrator. (Systems Administrator/System Engineer certification in Microsoft.)
- At least 3 years of computer/Server network related work experience
- At least 3 years of working TCP/IP field
- Communication skills with customers, vendor/carrier and company staff.
- Driver's license and own a car